



Institute of Technical Education

**INTERBANK GIRO FORM**

For Payment(s) by ITE to Applicant

**PART 1: FOR APPLICANT'S COMPLETION**

<b>Name of Student / Supplier</b> (please delete where not applicable)

<b>UEN / NRIC / FIN Number</b> (please delete where not applicable)

<b>Contact Number</b>	
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For Student's Completion		
College Central / College East / College West (please delete where not applicable)	Class : _____	Class Advisor / Lecturer-In-Charge : _____

**Particulars of Bank Account**

I/We hereby authorise ITE to credit payments due to me/us through Interbank GIRO to the bank account stated below and agree that the amounts credited constitute valid discharge of obligations due to me/us.

SWIFT BIC	Bank Account Number for Crediting

<b>Name of Bank</b>

<b>Name of Account Holder(s)</b>

\_\_\_\_\_  
Signature(s) / Thumbprint(s) of Account Holder(s)  
(As in Bank's records)

\_\_\_\_\_  
Date

**PART 2 : FOR BANK'S ENDORSEMENT**

We confirm that the above bank account particulars are correct.

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Date

**PART 3 : FOR ITE'S COMPLETION**

Submitted by : \_\_\_\_\_

Is this for iSFAS Payment?  Y  N

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

## **GENERAL INFORMATION ON INTERBANK GIRO FORM (PAYMENT)**

1. Applicant must ensure:
  - Completed form is legible.
  - Part 2 is completed by the bank after applicant completes Part 1.
  - To countersign beside any amendment(s)/correction(s)/cancellation(s) made.  
**Counter-signatures must be made by the account holder(s).**
2. Student may attach a copy of bank book showing the name of account holder(s) and bank account number if Part 2 is not completed by the bank.
3. Existing student is required to submit a new form for update of new bank account.
3. Suppliers registered with Vendors@GOV need to update any changes in their particulars (including bank account) at Vendors@Gov digital service.
4. Please mail the **original** completed Interbank Giro form to:

Institute of Technical Education (HQ)  
2 Ang Mo Kio Drive  
FN Division, Blk A Level 6  
Singapore 567720  
Attn : Financial Administration Officer 1

Students may submit the **original** completed form to the Customer & Visitor Centre at any of the colleges:

ITE College Central  
2 Ang Mo Kio Drive  
Singapore 567720

ITE College East  
10 Simei Avenue  
Singapore 486047

ITE College West  
1 Choa Chu Kang Grove  
Singapore 688236