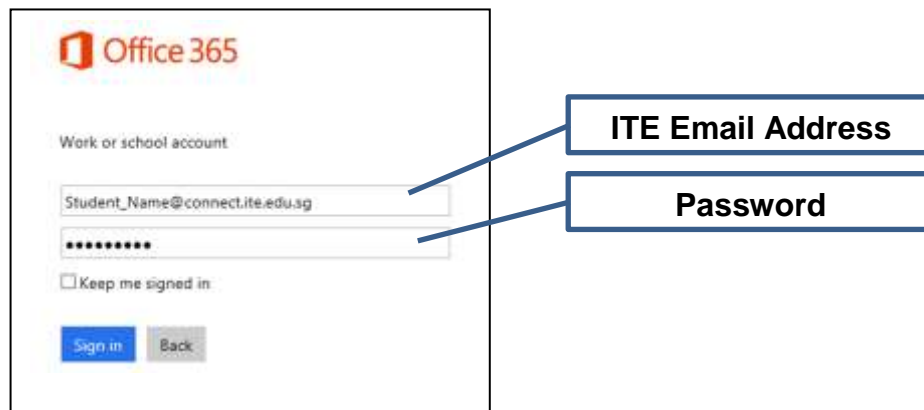
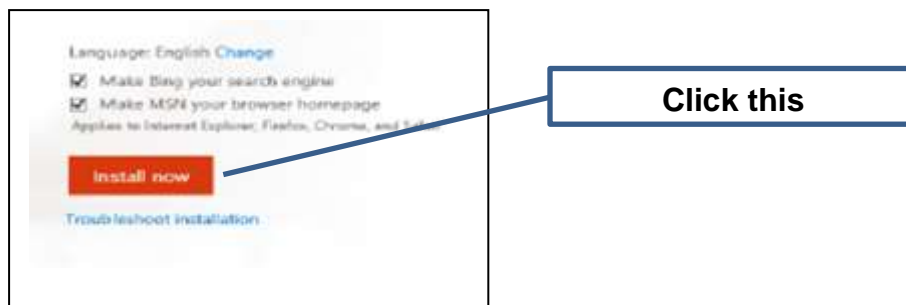


## Procedures to install Office365 on your personal PCs (laptop/desktop/tablets)

1. Type this URL at your browser: <http://portal.office.com>
2. Key in your ITE Email Address and Password to sign in



3. Click on “Install now”



## How to find out your ITE Email Address and Password

1. Log in to the Student Portal at [myportal.ite.edu.sg](http://myportal.ite.edu.sg)



2. Click on the icon myEmail

myEmail

3. Your ITE Email Address and Password will be shown

